



Delaware Criminal Records

To obtain a criminal record from the state of Delaware, please follow the steps listed below.

1. A **clear** fingerprint (all ten fingers) of the person being searched must be placed on a special fingerprint card in the appropriate places provided. Note: A copy of the card **will not** be accepted.
2. Complete the release form. The individual being searched **must** sign.
3. Key in requests for criminal record searches on the computer.
4. Mail the fingerprint card and the release form to:
USIS
ATTN: Criminal Records Department
4500 S. 129th East Ave., Suite 200
Tulsa, OK 74134-5885
5. Receive criminal reports on the computer at the specified turnaround time (see Turnaround Schedule).
6. If fingerprint card is needed, please contact USIS at 800-625-5291.



Reference Only
Cust # _____
(Required)

Delaware Release Form

I hereby authorize _____ and its agent, USIS, to receive any criminal history record information pertaining to me, which may be in the files of any state or local criminal justice agency.

Full Name Printed

Address

DOB (Required) SSN (Required)

Sex Race

Signature (Required)

Date

Mail this release and the fingerprint card to:

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