



New Hampshire Criminal Records

To obtain a criminal record from the state of New Hampshire, please follow the steps listed below in order.

1. A special state release form must be ***signed*** and ***notarized*** by the person being searched on both YOUR SIGNATURE lines in Sections I and II. (The Signature of Person/Firm to Receive Record will be signed by USIS.)
2. Key in requests for criminal record searches on the computer.
3. ***Mail*** release form to: (We must have an original signature.)

USIS
ATTN: Criminal Records Department
4500 S. 129th East Ave., Suite 200
Tulsa, OK 74134-5885

4. Receive criminal reports on the computer at the specified turnaround time (see Turnaround Schedule),

New Hampshire Department of Safety
DIVISION OF STATE POLICE
Central Repository for Criminal Records
10 Hazen Drive, Concord, NH 03305

CRIMINAL RECORD RELEASE AUTHORIZATION FORM

SECTION I

PLEASE TYPE OR PRINT CLEARLY, ALL INFORMATION IN THIS SECTION MUST BE COMPLETED.

NAME _____
LAST, (MAIDEN), FIRST, MI.

ADDRESS _____
STREET, CITY, STATE, ZIP CODE

DATE OF BIRTH _____ HAIR COLOR _____ EYE COLOR _____
(Required)

DRIVER LICENSE NUMBER _____ STATE _____

SSN _____ (Required)

By signing below you are certifying that you are the individual listed above and that the information provided is true.

YOUR SIGNATURE: _____ DATE _____
Signed under penalty of unsworn falsification pursuant to RSA 641:3.

SECTION II

IF RECORD IS TO BE MAILED OR RECEIVED BY SOMEONE OTHER THAN YOURSELF,
ALL OF SECTION II MUST BE COMPLETED

I hereby authorize the release of my criminal conviction(s), if any, to the following individual:

Joy Harker / USIS

NAME OF PERSON / FIRM TO RECEIVE RECORD _____
ADDRESS **4500 S. 129th E. Ave., Suite 200** **Tulsa, OK** **74134-5885**
STREET, CITY, STATE, ZIP CODE

YOUR SIGNATURE _____ DATE _____
(Required)

NOTARY'S SIGNATURE _____ DATE _____
(Affix Seal) ,(Comm.Exp.)

SIGNATURE OF PERSON / FIRM TO RECEIVE RECORD (USIS will complete) DATE _____

Reference Only – Cust # _____
(Required)

NOTE:
USIS Customers – **Mail** this **original, notarized** form to USIS